

★ ★ Patriot

★ Press

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ISSUE I

VOLUME III

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# Happy New Years!

**American Patriot** would like to wish everyone a very Happy New Years and we hope all had a great Holiday.

It is our goal to have a prosperous 2010, bringing on new accounts, new clients and new employees. We ask that you continue to keep an eye and ear open to assist with achieving our goals. With additional accounts and new clients, we will bring in extra work hours and open up some new jobs for employment, so please help us to help you...and others.

Thank you for all your help! Happy New Year!





### Brian Troop

We would like to give a special thanks to Brian Troop, an American Patriot Security Officer from Colorado Springs. Through the past couple holidays, Brian has been an extreme help to the scheduling and coverage of American Patriot's local Colorado Springs site. With the help of Brian, the sites were successfully covered. Thank you for all your extra efforts, and keep up the great work!

**Congratulations** on your accomplishment of Employee of the Month for the month of December.

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"If you don't get everything you want,  
think of the things you don't get that  
you don't want."  
-Oscar Wilde-  
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## January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### Dates to remember...

1st—Timesheets Due



1st—New Years Day



6th—Payday

15th—End of Pay Period



16th—Timesheets Due

18th—Martin Luther King Jr. Birthday

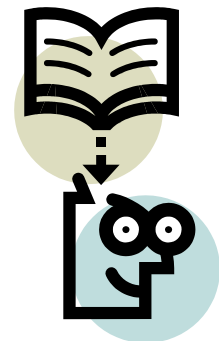
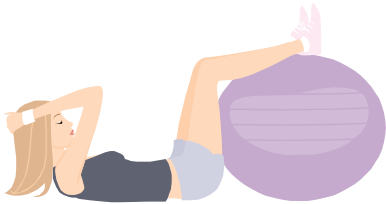
21st—Payday

31st—End of Pay Period



## Top 10 New Year's Resolutions

1. Spend more time with friends and family.
2. Get physically fit.
3. Lose weight.
4. Quit smoking.
5. Enjoy life more.
6. Quit drinking.
7. Get out of debt.
8. Learn something new.
9. Help others.
10. Get organized.



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"Attitude is a little thing that makes a big difference."

-Winston Churchill-



## What do I do with my W-2 form?



Pretty soon you will be receiving your W-2 form, which is one of the most important tax documents you will need when preparing your tax return. The W-2 reports wages you earned, along with income taxes that were withheld and contributions you made to your employer's retirement plan. Employers are required by law to mail or hand-deliver W-2 forms by January 31st. If you have not received your W-2 by mid-February, contact your employer's payroll department to obtain a re-issued copy.

There is a log of numbers and codes on the W-2 form, each means something different. Knowing how to read a W-2 form can help you understand your salary, and to get a head start when preparing your return.

Some tips to assist with your W-2s:

1. Gather ALL W-2s from your job(s) the past year.
2. Report ALL wages earned from your job(s) the past year.
3. Lettered copies of your W-2(s) are sent to associated locations. (i.e. A-Social Security Admin sent by employer, B-Attach to Federal Return, C-Keep, 1-State or local return.)

**W-2** Wage and Tax Statement

**NOTE: All W2's will be mailed out before the end of the month.**